

## 2011 LETTER OF UNDERSTANDING –Public Agency

This agreement is between the National Biosolids Partnership (NBP), a program of the Water Environment Federation located in Alexandria, Virginia, and the "Organization".

The NBP offers a Biosolids Management Program to assist organizations to continuously improve the management of biosolids and achieve national recognition. Over 100 organizations have participated in NBP program training and 32 have had their programs verified by independent third party auditors and have received national recognition for their achievement.

### **Commitments**

The NBP commits to provide the following:

- NBP Biosolids Management Program guidance documents and technical assistance to prepare a biosolids management program that meets NBP requirements from June 1, 2011 to August 1, 2012;
- Establish of group of organizations that will work together and share experiences;
- Two training workshops including travel support for one attendee;
- Access to on-call technical assistance and advice;
- Technical assistance provider will be available for up to two on-site training visits;
- Evaluation of organization's biosolids program and advice on modifications necessary to meet NBP program requirements;
- National recognition of organization's "audit ready" Biosolids Management Program.

The Organization agrees to the following:

- Develop a Biosolids Management Program that meets NBP requirements by August 1, 2012;
- Provide appropriate resources to support the effort;
- Assign the person responsible for organization's biosolids program to develop NBP Biosolids Management Program;
- Biosolids person will attend the workshops;
- Commit to a "good faith" effort to complete the development and implementation of the prescribed NBP biosolids management program;
- Provide monthly progress reports to NBP;
- Seriously consider having the biosolids management program audited by an NBP independent third party auditor in order to validate the investment of public funds made both by the Organization and WEF;
- Provide final report to NBP, including final NBP program manual and status of seeking NBP certification.

 6/20/11  
National Biosolids Partnership/Date

 7/5/2011  
Organization Director/Date