

MINUTES

Supervisory Committee Meeting

**Thursday, May 28, 2020; meeting held virtually through Microsoft Teams – 9 a.m.
South Platte Water Renewal Partners (SPWRP)
2900 South Platte River Drive, Englewood, CO 80110**

COMMITTEE MEMBERS PRESENT:

Maria D’Andrea	City of Englewood, Public Works Director
Shawn Lewis	City of Englewood, City Manager
Keith Reester	City of Littleton, Public Works Director
Mark Relph	City of Littleton, City Manager

COMMITTEE MEMBERS ABSENT:

None

STAFF PRESENT:

Kacie Allard	SPWRP Deputy Director – Business Solutions
Blair Corning	SPWRP Deputy Director – Environmental Programs
Dan DeLaughter	SPWRP Data & Regulatory Programs Manager
Samma Fox	City of Littleton, Assistant to the City Manager
Vince Heiken	SPWRP Operations & Maintenance Superintendent
Alyssa Hoffman	SPWRP Business Services Specialist
Erin Jenkins	SPWRP Engineer I
Jamie Langer	SPWRP Engineering Project Manager
Matt Montgomery	Hill & Robbins, SPWRP Attorney
Joe Morrissette	SPWRP Instrumentation and Controls Manager
Brian Tracy	SPWRP Deputy Director – Operations & Maintenance
Pieter Van Ry	SPWRP Director
Brenda Varner	SPWRP Government Communications Specialist
Chong Woo	SPWRP Deputy Director – Engineering

GUESTS:

Cynthia Lane	Platte Canyon Water & Sanitation District, Assistant Manager
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I. Call to Order

The May Supervisory Committee (Committee) meeting was called to order by Pieter Van Ry, the Director of South Platte Water Renewal Partners (SPWRP). Director Van Ry welcomed everyone to the Microsoft Teams conference call.

II. Consideration of Minutes for Previous Supervisory Committee Meetings

The April Supervisory Committee meeting minutes were approved unanimously via email by Committee Member Lewis, Committee Member Reester, Committee Member D'Andrea and Committee Member Relph on May 22, 26, and June 18, 2020.

III. Action Item(s)

There were no Action Items for the May 2020 Supervisory Committee meeting.

IV. Informational Items

SPWRP staff discussed these informational items with the Committee:

- **Biosolids Update**
 - Erin Jenkins, SPWRP Engineer, presented information to the Committee regarding the Biosolids Farm lease renewal process for SPWRP. The SPWRP facility utilizes farmland east of Bennett, Colorado, to land apply biosolids produced during the treatment process. The SPWRP leases these city-owned farmlands to local farmers, and the current leases expire December 31, 2020. Staff sought direction from the Supervisory Committee about how to determine competitive prices for these leases. The Committee agreed with staff's recommendation to use a competitive price approach to establish the appropriate lease rate for the renewal of farmland leases in 2021.
- **Annual Joint Council Study Session Discussion**
 - Director Van Ry discussed the draft agenda for the annual Joint Council Study Session, with the Committee. SPWRP staff will review the draft PowerPoint with the Committee during the June Supervisory Committee meeting.
- **Director's Update**
 - Director Van Ry briefly updated the Committee on the Cost of Services Administrative Fee analysis. SPWRP staff plans to present the result to the Committee during the June Supervisory Committee meeting.
 - Jamie Langer, SPWRP Engineering Project Manager, and Joe Morrissette, SPWRP Instrumentation and Controls Manager, presented SPWRP's updated name, "South Platte Renew" to the Committee. The Committee approved of the new name. Both City Managers indicated that they would notify their councilmembers of the updated name.
- **Three (3)-Month Outlook for Supervisory Committee Action Items**
- **SPWRP Influent Flow and Load Summary:**
 - The measured flow to SPWRP averaged 18.8 mgd in April 2020, which is a decrease of approximately 0.2 mgd from April 2019. The measured flow split was 45.4 / 54.6 percent between the cities of Littleton and Englewood, respectively.
- **Fiscal Management and Reporting**



SOUTH PLATTE
WATER RENEWAL
PARTNERS

V. Adjournment

The next Supervisory Committee meeting is on Thursday, June 25, 2020, at 9:00 a.m. This meeting will utilize Microsoft Teams, until further notice.

Adjourned at 9:54 a.m.

Recording Secretary Signature _____
Brenda J. Varner

The SPWRP Supervisory Committee approved the May 28, 2020 meeting minutes via email on June 23, 2020. Committee Member Lewis, Committee Member Reester, Committee Member Relph, and Committee Member D'Andrea voted; four ayes, no nays. Minutes approved.