

MINUTES

Supervisory Committee Meeting

Thursday, October 28, 2021; meeting held virtually through Microsoft Teams – 9 a.m.

South Platte Renew (SPR)

2900 South Platte River Drive, Englewood, CO 80110

COMMITTEE MEMBERS PRESENT:

Maria D'Andrea	City of Englewood, Director of Public Works
Shawn Lewis	City of Englewood, City Manager
Keith Reester	City of Littleton, Public Works Director
Mark Relph	City of Littleton, City Manager

COMMITTEE MEMBERS ABSENT:

None

STAFF PRESENT:

Blair Corning	SPR Deputy Director – Environmental Programs
Elizabeth DeWaard	SPR Government Communications Specialist
Samma Fox	City of Littleton, Assistant to the City Manager
Alyssa Hoffman	SPR Business Services Specialist
Zeena Williss Kohr	SPR Engineer III
Jackie Loh	City of Englewood, Director of Finance
Matt Montgomery	Hill & Robbins, SPR Attorney
Kaitlin Parker	City of Englewood, Assistant City Attorney
Jamie Safulko	SPR Interim Deputy Director – Engineering
Erin Sandos	SPR Engineer I
Pieter Van Ry	SPR Director

GUESTS:

Cynthia Lane	Platte Canyon Water & Sanitation District General Manager
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I. Call to Order

The October Supervisory Committee meeting was called to order by Pieter Van Ry, SPR Director. Director Van Ry welcomed everyone to the Microsoft Teams conference call.

II. Consideration of Minutes for Previous Supervisory Committee Meetings

No action was taken on previous minutes.

III. Action Item(s)

Operations Complex and Admin Building Remodel

Zeena Williss Kohr, SPR Engineer III, presented the Committee with a recommendation to approve a Professional Services Agreement (PSA) with Wold Architects and Engineers (Wold), in the amount of \$678,850, for design phase services related to the Operations Complex and Administrative Building Remodel Project (Project).

This PSA, and the subsequent design, are a continuation of the Facility Space Study Assessment (Assessment) completed in late 2020. The Assessment, which consisted of several workshops, interviews with staff, tours of similar facilities, and an in-depth analysis of the existing Administrative Building, revealed that the current work areas are causing difficulties and, in some instances, are impeding the work of SPR staff.

SPR selected Wold through a competitive bidding process to complete the Assessment to address the deficiencies and issues within SPR offices, laboratories, workshops, break rooms, and storage spaces with the goal of improving the functionality of the areas and the efficiency of work at the facility. By moving forward with Wold on the next phase of the Project, SPR can leverage the value of their past experience, resulting in cost and schedule efficiencies.

The Committee recommends SPR pursue a Construction Manager/General Contractor delivery method instead of a design-bid-build method for this Project to reduce risk and ensure guaranteed maximum price. SPR will bring the Construction Manager/General Contractor modification to the PSA before the Committee for approval at a future meeting.

ACTION TAKEN – The Supervisory Committee considered the recommendation to approve a Professional Services Agreement with Wold Architects and Engineers for design phase services related to the Operations Complex and Admin Building Remodel Project, for a not-to-exceed amount of \$678,850.

Committee Member Relph moved to approve the recommendation, Committee Member Reester seconded the motion, four ayes, and zero nays. Motion approved.

IV. Informational Items

SPR staff discussed these informational items with the Committee:

- Methanol Feedline Replacement Project – Method of Procedure and Safety Overview
 - Zeena Willis Kohr presented an overview of the safety procedures and precautions taken by staff and contractors during a recent methanol purge, which was completed safely and successfully.
- CSU Research Agreement
 - Erin Sandos, SPR Engineer I, presented on SPR's long-term partnership with Colorado State University (CSU) to research the beneficial reuse of biosolids.

SPR renewed the partnership for 2022 and continues to benefit from the enhanced understanding of biosolid land application.

- Director's Update
 - Blair Corning, SPR Deputy Director – Environmental Programs, discussed several site security initiatives at SPR, as well as a recent tabletop exercise conducted with Operations staff.
 - Jamie Safulko, Interim Deputy Director – Engineering, introduced SPR's new intern, Carolyn Coffey, who is conducting research on algae. The internship is funded by the National Science Foundation and the Colorado School of Mines.
 - Director Van Ry provided an update on a legislative tour held in October. SPR hosted several members of the state Energy and Environment Committee for a presentation and tour of the facility.
- SPR Influent Flow and Load Summary
 - The measured flow to SPR averaged 16.8 mgd in September 2021, which is a decrease of approximately 0.2 mgd from September 2020. The measured flow split was 45.9 / 54.1 percent between the cities of Littleton and Englewood.
- Fiscal Management and Reporting
 - Director Van Ry presented the financial report and aggregate purchases report for August and September 2021.

V. Adjournment

The next Supervisory Committee meeting is scheduled for Thursday, November 18, 2021, at 9 a.m., held virtually via Microsoft Teams.

Adjourned at 10:02 a.m.

Recording Secretary Signature _____

Elizabeth DeWaard

The SPR Supervisory Committee approved the October 28, 2021 meeting minutes during the December 9, 2021 Supervisory Committee Meeting. Committee Member D'Andrea, Committee Member Relph, and Committee Member Lewis voted; three ayes, no nays. Minutes approved. Committee Member Reester excused.