

MINUTES

Supervisory Committee Meeting

Thursday, February 24, 2022; meeting held virtually through Microsoft Teams – 9 a.m.

South Platte Renew (SPR)

2900 South Platte River Drive, Englewood, CO 80110

COMMITTEE MEMBERS PRESENT:

Maria D'Andrea	City of Englewood, Director of Public Works
Shawn Lewis	City of Englewood, City Manager
Keith Reester	City of Littleton, Public Works Director
Mark Relph	City of Littleton, City Manager

COMMITTEE MEMBERS ABSENT:

None

STAFF PRESENT:

Kacie Allard	SPR Deputy Director – Business Solutions
Blair Corning	SPR Deputy Director – Environmental Programs
Elizabeth DeWaard	SPR Government Communications Specialist
Alyssa Hoffman	SPR Business Services Specialist
David Louch	SPR Industrial Pretreatment Administrator
Matt Montgomery	Hill & Robbins, SPR Attorney
Trudi Peepgrass	City of Englewood, Procurement Supervisor
David Robbins	Hill & Robbins, SPR Attorney
Jamie Safulko	SPR Deputy Director – Engineering
Brian Tracy	SPR Deputy Director – Operations & Maintenance
Pieter Van Ry	SPR Director

GUESTS:

Cynthia Lane	Platte Canyon Water & Sanitation District General Manager
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I. Call to Order

The February Supervisory Committee meeting was called to order by Pieter Van Ry, SPR Director. Director Van Ry welcomed everyone to the Microsoft Teams conference call.

II. Consideration of Minutes for Previous Supervisory Committee Meetings

ACTION TAKEN – *The Supervisory Committee considered the recommendation to approve the January 27, 2022, Supervisory Committee meeting minutes.*

Committee Member Lewis moved to approve the recommendation, Committee Member Relph seconded the motion, four ayes, and zero nays. Motion approved.

III. Action Item(s)

Industrial Pretreatment Enforcement Response Plan

Blair Corning, SPR Deputy Director – Environmental Programs, and David Louch, SPR Industrial Pretreatment Administrator, presented the Supervisory Committee with a recommendation to approve the Industrial Pretreatment Enforcement Response Plan (ERP) Revision 8.

The ERP, required by the Environmental Protection Agency, provides guidelines on responding to industry non-compliance and serves to ensure accountability and equity in enforcement actions.

SPR recommends approval of minor modifications and revisions to the existing ERP, including administrative changes, receiving station clarifications, and enforcement streamlining. The City Attorneys for both the City of Englewood and the City of Littleton reviewed and approved the revisions.

ACTION TAKEN – The Supervisory Committee considered the recommendation to approve the Industrial Pretreatment Enforcement Response Plan Revision 8.

Committee Member Relph moved to approve the recommendation, Committee Member Lewis seconded the motion, four ayes, and zero nays. Motion approved.

IV. Informational Items

SPR staff discussed these informational items with the Committee:

- Operations & Maintenance (O&M) Year in Review
 - Brian Tracy, SPR Deputy Director – O&M, presented the Committee with an overview of 2021 accomplishments by SPR's O&M division.

- Director's Update
 - Kacie Allard, SPR Deputy Director – Business Solutions, reported on the recent successful personal file clean-up of all non-records, which eliminated duplicate files, freed up space on the network, and reduced legal exposure and risk.

 - Deputy Director Corning discussed recent SPR permit modifications in regards to phosphorus removal. SPR is reviewing the compliance schedule and working collaboratively with the Colorado Department of Public Health & Environment on this matter.

- Jamie Safulko, SPR Deputy Director – Engineering, highlighted a partnership with the University of Colorado – Boulder, through which students are working with SPR staff to develop a Resilient Biosolids Management Plan.
- Deputy Director Tracy announced his departure from SPR. He has accepted another position and will be departing in March.
- Director Van Ry informed the Committee of the passing of an SPR employee.
- SPR Influent Flow and Load Summary
 - The measured flow to SPR averaged 16.4 mgd in January 2022, which is an increase of 0.6 mgd from January 2021. The measured flow split was 45.7 / 54.3 percent between the cities of Littleton and Englewood.
- Fiscal Management and Reporting
 - Deputy Director Allard presented the financial report and aggregate purchases report for December 2021 and January 2022.

V. Adjournment

The next Supervisory Committee meeting is scheduled for March 24, 2022, at 9 a.m., held virtually via Microsoft Teams.

Adjourned at 9:36 a.m.

Recording Secretary Signature _____

Elizabeth DeWaard

The SPR Supervisory Committee approved the February 24, 2022 meeting minutes during the March 24, 2022 Supervisory Committee Meeting. Committee Member D’Andrea moved to approve the minutes, Committee Member Relph seconded the motion, four ayes, and zero nays. Minutes approved.