

**MINUTES**

**Supervisory Committee Meeting**

**Monday, May 1, 2023; meeting held via Microsoft Teams**

**South Platte Renew (SPR)**

**2900 South Platte River Drive, Englewood, CO 80110**

**COMMITTEE MEMBERS PRESENT:**

Jim Becklenberg	City of Littleton, City Manager
Shawn Lewis	City of Englewood, City Manager
Victor Rachael	City of Englewood, Public Works Director
Keith Reester	City of Littleton, Public Works & Utilities Director

**COMMITTEE MEMBERS ABSENT:**

None

**STAFF PRESENT:**

Kacie Allard	SPR Deputy Director – Business Solutions
Erin Bartlett	SPR Public Outreach & Marketing Specialist
Blair Corning	SPR Deputy Director – Environmental Programs
Elizabeth DeWaard	SPR Business Solutions Supervisor
Angela Hager	SPR Asset Manager
Shannon Harney	SPR Engineer I
Alyssa Hoffman	SPR Business Services Specialist
Izaiah Kruegel	SPR Deputy Director – Operations & Maintenance
Chloe Lopez-Jauffret	SPR Engineer I
Victoria McDermott	City of Englewood, Assistant City Attorney
Matt Montgomery	SPR Attorney, Hill & Robbins
Joe Morrissette	SPR EI&C Manager
Trudi Peepgrass	City of Englewood, Procurement Supervisor
David Robbins	SPR Attorney, Hill & Robbins
Jamie Safulko	SPR Deputy Director – Engineering
Erin Sandos	SPR Engineer II
Bryan Schmerber	SPR Process/Midstream Engineer
Anna Schroeder	SPR Engineering Supervisor
Amanda Smokoff	SPR Engineer II
Brent Soderlin	City of Littleton, Deputy Public Works & Utilities Director
Pieter Van Ry	SPR Director

**GUESTS:**

Cynthia Lane

Platte Canyon Water & Sanitation District General Manager

**I. Call to Order**

The April Supervisory Committee meeting was called to order by Pieter Van Ry, SPR Director. Director Van Ry welcomed everyone to the meeting.

**II. Consideration of Minutes for Previous Supervisory Committee Meetings**

***ACTION TAKEN*** – *The Supervisory Committee considered the recommendation to approve the March 23, 2023, Supervisory Committee meeting minutes.*

***Committee Member Lewis moved to approve the minutes, Committee Member Becklenberg seconded the motion, four ayes, and zero nays. Minutes approved.***

**III. Action Item(s)**

Rotork Replacement Project

Joe Morrissette, SPR EI&C Manager, presented the Committee with a recommendation to approve a purchase for the Rotork Replacement Project with Municipal Treatment Equipment (MTE), in the amount of \$395,516.

SPR utilizes Rotork actuators to provide precise valve modulation and gate control in almost every critical process. The current Rotork actuators, installed between 2004 and 2008, are obsolete, resulting in difficulty in acquiring replacement parts. SPR recommends replacing the obsolete equipment with the updated version to ensure support, spare parts availability, and dependable process control. SPR plans to run the current Rotork equipment to failure before replacement with updated versions stored on-site.

SPR solicited a proposal from MTE to provide 49 replacement units for shelf spares. MTE is the only regional authorized factory service provider for Rotork products and has serviced the existing Rotork equipment since installation. SPR recommends this as an optimal source purchase. Due to the obsolescence of the current Rotork product line, MTE has provided a 5% discounted proposal.

***ACTION TAKEN*** – *The Supervisory Committee considered the recommendation to approve a purchase for the Rotork Replacement Project from Municipal Treatment Equipment, in the amount of \$395,516.*

***Committee Member Becklenberg moved to approve the recommendation, Committee Member Lewis seconded the motion, four ayes, and zero nays. Motion approved.***

#### IV. Informational Items

SPR staff discussed these informational items with the Committee:

- Energy Management Program Update
  - Shannon Harney, SPR Engineer I, presented an update on the Energy Management Program. From August 2021 to October 2022, SPR participated in the Strategic Energy Management cohort facilitated by Cascade Energy and funded by Xcel Energy (Xcel), which offers energy management consulting services to utilities. Throughout the cohort, SPR completed several energy-reducing projects and initiatives, resulting in savings of over 500,000 kWh. Since the completion of the cohort, SPR enlisted Consulting Services from Hazen and Sawyer to develop an Energy Management Master Plan (EMMP) to build a long-term roadmap for energy efficiency.
- Voluntary Incentive Program Update
  - Erin Sandos, SPR Engineer II, presented an update on SPR's participation in the Colorado Department of Public Health and Environment's Voluntary Incentive Program, which provides utilities the opportunity to gain credits for additional time to comply with future nutrient regulations. She discussed SPR's strategy for maximizing the number of credits earned in order to provide additional planning and preparation for upcoming regulations.
- Pipeline Injection System Update
  - Bryan Schmerber, SPR Process/Midstream Engineer, presented the financial components of the Pipeline Injection System (System), including how revenue is generated and applied to the Cities' Sewer Fund, a review of the System's operating expenses, and a payback analysis. Additionally, Chloe Lopez-Jauffret, SPR Engineer I, presented an update on the programmatic development and training program for the System.
- Director's Update
  - Kacie Allard, SPR Deputy Director – Business Solutions, reported on the River Clean-Up event, where 225 volunteers collected 325 bags of trash and recycling over a two-week period. SPR is also planning its first annual Water Festival on June 7, 2023.
  - Blair Corning, SPR Deputy Director – Environmental Programs, informed the Committee that SPR testified in support of Senate Bill 274, which proposes increasing funds to the Water Quality Control Division.
  - Izaiah Kruegel, SPR Deputy Director – Operations & Maintenance, discussed his attendance at a Government Workforce Strategies Workshop focused on recruitment and retainment challenges and solutions for public agencies.

- Jamie Safulko, SPR Deputy Director – Engineering, updated the Committee on the Englewood Professional Water Operator seminar held in April 2023. This event is hosted by the Rocky Mountain Water Environment Association, of which several SPR staff are volunteers who helped plan the successful seminar.
- Director Van Ry announced the May Supervisory Committee meeting, scheduled on May 25, 2023, will be held in person at SPR. The Supervisory Committee may hold an executive session during this meeting.
- SPR Influent Flow and Load Summary
  - The measured flow to SPR averaged 16.4 mgd in March 2023, which is a decrease of 0.1 mgd from March 2022. The measured flow split was 45.5 / 54.5 percent between the Cities of Littleton and Englewood.
- Fiscal Management and Reporting
  - Deputy Director Allard presented the financial report for February 2023 and the financial report and aggregate purchases report for March 2023.

## V. Adjournment

The next Supervisory Committee meeting is scheduled for Thursday, May 25, 2023, at 9 a.m. in person at South Platte Renew.

Adjourned at 9:21 a.m.

Recording Secretary Signature \_\_\_\_\_

Elizabeth DeWaard

***The SPR Supervisory Committee approved the May 1, 2023 meeting minutes during the May 25, 2023 Supervisory Committee Meeting. Committee Member Reester moved to approve the minutes, Committee Member Lewis seconded the motion, three ayes, and zero nays. Committee Member Rachael excused. Minutes approved.***