

MINUTES

Supervisory Committee Meeting

Thursday, January 25, 2024; meeting held via Teams – 9 a.m.

South Platte Renew (SPR)

2900 South Platte River Drive, Englewood, CO 80110

COMMITTEE MEMBERS PRESENT:

Jim Becklenberg	City of Littleton, City Manager
Shawn Lewis	City of Englewood, City Manager
Victor Rachael	City of Englewood, Public Works Director
Keith Reester	City of Littleton, Public Works & Utilities Director

COMMITTEE MEMBERS ABSENT BUT EXCUSED:

Jim Becklenberg	City of Littleton, City Manager absent for meeting minute approval
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STAFF PRESENT:

Kacie Allard	SPR Deputy Director – Business Solutions
Erin Bartlett	SPR Public Outreach & Marketing Specialist
Blair Corning	SPR Deputy Director – Environmental Programs
Dan DeLaughter	SPR Data & Regulatory Programs Manager
Elizabeth DeWaard	SPR Business Solutions Supervisor
Angela Hager	SPR Asset Manager
Alyssa Hoffman	SPR Procurement Specialist
Zeena Williss Kohr	SPR Engineering Supervisor
Izaiah Kruenegel	SPR Deputy Director – Operations & Maintenance
Victoria McDermott	City of Englewood, Deputy City Attorney
Matthew Montgomery	SPR Attorney, Hill & Robbins
Trudi Peepgrass	City of Englewood, Procurement Supervisor
Jamie Safulko	SPR Deputy Director – Engineering
Anna Schroeder	SPR Engineering Supervisor
Pieter Van Ry	SPR Director

GUESTS:

Cynthia Lane	Platte Canyon Water & Sanitation District General Manager
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I. Call to Order

The January Supervisory Committee meeting was called to order by Pieter Van Ry, SPR Director. Director Van Ry welcomed everyone to the meeting.

II. Consideration of Minutes for Previous Supervisory Committee Meetings

ACTION TAKEN – The Supervisory Committee considered the recommendation to approve the December 14, 2023, Supervisory Committee meeting minutes.

Committee Member Lewis moved to approve the minutes, Committee Member Reester seconded the motion, three ayes, and zero nays. Committee Member Becklenberg excused. Minutes approved.

III. Action Items

There are no Action Items for January 2024.

IV. Informational Items

SPR staff discussed these informational items with the Committee:

- Colorado State University Research Agreement
 - Since 1982, SPR has partnered with Colorado State University (CSU) to study the beneficial reuse of biosolids. The research is critical to helping SPR meet regulatory compliance, and SPR has begun expanding the research partnership to address emerging regulatory concerns and opportunities. Starting in 2021, CSU and Michigan State University received nearly \$2 million of Environmental Protection Agency funding for two (2) additional projects to study Per- and polyfluoroalkyl substances (PFAS) in biosolids, plants, and soils. SPR is participating in this national study and will continue evaluating other research areas.
- Lobbyist Update
 - Lobbyist services allow SPR to make valuable connections with state legislators and prioritize hundreds of proposed bills to identify potential impacts on operations and staffing. In 2024, SPR enters its fourth legislative session with a contracted lobbyist, Steve Balcerovich. SPR will meet with Steve Balcerovich biweekly throughout the session to determine priorities and positions during the 2024 legislative session.
- Operations Complex and Admin Building Remodel Update
 - Construction on the Operations Complex and Admin Building Remodel Project is underway. The project team will complete all underground work by February 2024 and install masonry and structural steel. The furniture designer and vendor, BC Interiors, provided a virtual walk-through of various locations to showcase the furniture, fixtures, and equipment purchased for the building.
- Director's Update

- Kacie Allard, SPR Deputy Director – Business Solutions, discussed the annual Pcard and Budget training conducted with staff in January 2024 to ensure adherence to the Procurement Policy and to review requirements and expectations of Pcard usage.
- Blair Corning, SPR Deputy Director – Environmental Programs, updated the Committee on Industrial Pretreatment Surcharges. In 2021, SPR conducted a Cost of Service analysis that recommended surcharges for industrial users that discharge higher levels of biological oxygen demand and total suspended solids, resulting in increased wastewater treatment costs. SPR plans to implement surcharges in 2024 for industrial users that meet the criteria. SPR will work with both Cities to ensure effective outreach and planning for implementation.
- Deputy Director Izaiah Kruenegel informed the Committee of the development of an Operations Training Program to address recruitment challenges. SPR will bring the program as an Informational Item in 2024 to show program metrics and outcomes.
- Jamie Safulko, Deputy Director – Engineering, announced that SPR received Water Research Foundation grants for the following projects: “Evaluation of Adsorptive Medias for Optimizing Siloxane Removal from Biogas” and “PFAS Finger Printing.”
- Director Van Ry provided an update on quarterly meetings with leadership from large front range utilities and the Colorado Department of Public Health and Environment to discuss and guide relations between regulators and the regulated community.
- SPR Influent Flow and Load Summary
 - The measured flow to SPR averaged 16.8 mgd in December 2023, which is an increase of 0.2 mgd from December 2022. The measured flow split was 46.1 / 53.9 percent between the Cities of Littleton and Englewood.
- SPR Voluntary Incentive Program Summary
 - SPR has received 6.5 years of credits and is on track to receive the full extension of 10 years. As of December 2023, SPR has achieved 187 days toward its target treatment goals for Total Inorganic Nitrogen and 134 days for Total Phosphorus, reaching its 2023 target.
- SPR Pipeline Injection System Summary

- As of November 2023, SPR received \$2,057,804 in year-to-date gross receivables on the Pipeline Injection System. The current projected payback is July 2025.

- Fiscal Management and Reporting
 - Deputy Director Allard presented the financial report for November 2023 and the preliminary financial report and aggregate purchases report for December 2023.

V. Adjournment

The next Supervisory Committee meeting is scheduled for Thursday, February 22, 2024, at 9 a.m. via Microsoft Teams.

Adjourned at 9:43 a.m.

Recording Secretary Signature _____

Elizabeth DeWaard

The SPR Supervisory Committee approved the January 25, 2024 meeting minutes during the February 22, 2024 Supervisory Committee Meeting. Committee Member Lewis moved to approve the minutes, Committee Member Becklenberg seconded the motion, three ayes, and zero nays. Minutes approved.