

MINUTES

Supervisory Committee Meeting

Thursday, January 23, 2025; meeting held in person– 9:00 a.m.

South Platte Renew (SPR)

2900 South Platte River Drive, Englewood, CO 80110

COMMITTEE MEMBERS PRESENT:

Jim Becklenberg	City of Littleton, City Manager
Shawn Lewis	City of Englewood, City Manager
Victor Rachael	City of Englewood, Public Works Director
Brent Soderlin	City of Littleton, Public Works & Utilities Director

STAFF PRESENT:

Kacie Allard	SPR Deputy Director – Business Solutions
Blair Corning	SPR Deputy Director – Environmental Programs
Elizabeth DeWaard	SPR Business Solutions Supervisor
Shannon Harney	SPR Asset Engineer II
Alyssa Hoffman	SPR Procurement Specialist
Zeena Williss Kohr	SPR Engineering Supervisor
Izaiah Kruenegel	SPR Deputy Director – O&M
Victoria McDermott	City of Englewood, Deputy City Attorney
Matthew Montgomery	SPR Attorney, Hill & Robbins
Angela Sapir	SPR Administrative Specialist
Bryan Schmerber	SPR Process/Midstream Engineer
Anna Schroeder	SPR Engineering Supervisor
Makenna Shaw	SPR Business Solutions Supervisor
Pieter Van Ry	SPR Director
Roxanne Ward	SPR Records and Information Specialist
Ryan Germeroth	City of Littleton, Deputy Director – Public Works

GUESTS:

Ben Stanford	Hazen and Sawyer
Fernando Aranda	Hazen and Sawyer

I. Call to Order

The January Supervisory Committee meeting was called to order by Pieter Van Ry, SPR Director. Director Van Ry welcomed everyone to the meeting.

II. Consideration of Minutes for Previous Supervisory Committee Meetings

ACTION TAKEN – The Supervisory Committee considered the recommendation to approve the December 19, 2024, Supervisory Committee meeting minutes.

Committee Member Lewis moved to approve the minutes, Committee Member Becklenberg seconded the motion, four ayes, and zero nays. Minutes approved.

III. Action Items

Electrical Asset Renewal Project – AmWest

Shannon Harney, SPR Asset Engineer II, presented the Supervisory Committee with a recommendation to approve a Contract for Services (CFS) Agreement with AmWest Control, Inc. (AmWest), in the amount of \$1,000,051, for Design and Construction Phase Services related to the Electrical Asset Renewal Project (Project).

The Supervisory Control and Data Acquisition (SCADA) system provides equipment control, process monitoring, and data acquisition to optimize plant performance through informed operational adjustments. It relies on several hardware and software components, with emphasis on three (3) key elements for this Project: FlexIO, ControlNet, and E3 Plus.

FlexIO functions as the hardware that receives signals from the SCADA system and controls equipment, while ControlNet serves as the communication protocol for transmitting these signals. However, ControlNet is now obsolete and is being replaced by Ethernet, which offers faster, more reliable communication with improved bandwidth. Additionally, several FlexIO modules have been identified as exceeding their useful life. E3 Plus devices are overload relays located in motor control centers, designed to protect equipment from power surges. These units are also outdated and pose a risk of failure.

The scope of this Project focuses on safely managing electrical shutdowns, procuring replacement equipment, and installing and testing new systems to ensure continued operational efficiency.

In January 2023, the Supervisory Committee approved a contract with AmWest as an optimal source for On-Call Integrator Services, with the contract renewed in December 2023. Due to the specialized nature of the SCADA system, AmWest is the only contractor with the necessary expertise to ensure system integrity. While this Project could typically be handled under the On-Call contract, its scope and complexity led SPR to create a Request for Quote and establish a new project and contract for proper oversight.

AmWest, the original integrator for the Phase 2 SCADA system, has extensive experience and familiarity with the infrastructure, having successfully maintained and supported SPR since 2008. Due to their deep knowledge of the SCADA system and SPR standards, SPR recommends selection of AmWest as an optimal source vendor for this Project.

ACTION TAKEN – The Supervisory Committee considered the recommendation to approve the Contract for Services Agreement with AmWest Control, Inc., in the amount of \$1,000,051, for Design and Construction Phase Services of the Electrical Asset Renewal Project.

Committee Member Becklenberg moved to approve the recommendation, Committee Member Rachael seconded the motion, four ayes, and zero nays. Motion approved.

IV. Informational Items

SPR staff discussed these informational items with the Committee:

- Director's Update
 - Kacie Allard, SPR Deputy Director – Business Solutions, discussed the annual Pcard and budget training conducted with staff in January 2025 to ensure the adherence to the Procurement Policy and to review requirements and expectations of Pcard usage.
 - Blair Corning, SPR Deputy Director – Environmental Programs, updated the Committee on the Colorado Department of Public Health and Environment's routine compliance evaluation audit conducted in January 2025. SPR expects to receive the report in February 2025.
 - Izaiah Kruenegel, SPR Deputy Director – O&M, provided an overview of SPR's historical chemical costs from 2019 through 2024 on Bulk Chemicals, as requested by Committee Member Becklenberg during the December 2024 Supervisory Committee Meeting.
 - Anna Schroeder, SPR Engineering Supervisor, reported on a recent workshop hosted by SPR. The Denver One Water Leaders, a group of representatives from various agencies that work together to develop Denver's One Water framework to address water security issues in the Denver Metro area, held its first "outside of Denver city limits" workshop at SPR. Participants learned about the Pilot and Research Center (PARC) and how SPR and Denver One Water could potentially work together to solve future water security challenges.
 - Director Van Ry informed the Committee of a reportable spill that occurred on December 28, 2024. SPR staff responded to the incident quickly, working to contain the spill. All necessary entities have been

notified per the established spill response protocol, and SPR is working diligently on root cause analysis to provide future mitigation.

- **SPR Influent Flow and Load Summary**
 - The measured flow to SPR averaged 19.4 mgd in December 2024, which is a decrease of 2.6 mgd from December 2023. The measured ten (10)-month average flow split was 45.5 / 54.5 percent between the Cities of Littleton and Englewood.
 - On May 31, 2024, SPR implemented a flume rating curve to provide increase accuracy and precision for flow measurements, resulting in adjustments to the flow measurement and Cities' flow split.
- **SPR Voluntary Incentive Program Summary**
 - SPR has received 8.5 years of credits and is on track to receive the full credit of 10 years. As of December 2024, SPR has achieved 183 days toward its target treatment goals for Total Inorganic Nitrogen and 130 days for Total Phosphorus.
- **SPR Pipeline Injection System Summary**
 - As of December 2024, SPR received \$2,260,924 in year-to-date gross receivables on the Pipeline Injection System. The current projected payback is April 2025.
- **Fiscal Management and Reporting**
 - Deputy Director Allard presented the financial report and aggregate purchases report for December 2024.

V. Executive Session

Executive Session pursuant to C.R.S. § 24-6-402(4)(a), 4(b), and 4(f) for the purposes of:

1. Discussing the potential purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest,
2. Determining positions relative to matters that may be subject to negotiations; and
3. To receive legal advice.

ACTION TAKEN – The Supervisory Committee considered entering the Executive Session pursuant to C.R.S. § 24-6-402(4)(e) and (f) for the purpose of:

- 1. Discussing the potential purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest,***

2. ***Determining positions relative to matters that may be subject to negotiations; and***
3. ***To receive legal advice.***

Committee Member Lewis moved to approve the recommendation, Committee Member Soderlin seconded the motion, four ayes, and zero nays. Motion approved.

The meeting recessed at 9:50 a.m. to enter into Executive Session with four (4) Committee Members present.

Director Van Ry recited the following statement:

For the record, I am Pieter Van Ry. To comply with Open Meetings law, this Executive Session is being electronically recorded. Also present in the Executive Session are the following people:

- Elizabeth DeWaard
- Kacie Allard
- Blair Corning
- Izaiah Kruenegel
- Ben Stanford
- Fernando Aranda
- Matthew Montgomery
- Brent Soderlin
- Jim Becklenberg
- Shawn Lewis
- Victor Rachael

If, at any point in the Executive Session, any participant believes the discussion is going outside the proper scope of the Executive Session, please interrupt the discussion and make an objection.

None stated.

The Executive Session was in regards to recent findings from a confidential Governance Analysis prepared by Ben Stanford of Hazen and Sawyer and SPR at the request of the Cities of Littleton and Englewood. The study explores the feasibility of adopting a different governance model for SPR. Mr. Stanford presented the findings of this study; and the Supervisory Committee discussed the study and received legal advice from counsel about the study. No adoption of any proposed policy, position, resolution, rule, regulation, or formal action occurred at the executive session.

ACTION TAKEN – The Supervisory Committee considered closing the Executive Session.

Committee Member Becklenberg moved to approve closing the Executive Session, Committee Member Rachael seconded the motion, three ayes, and zero nays. Motion approved. Committee Member Lewis excused.

The meeting reconvened at 10:30 a.m. with three (3) Committee Members present. Committee Member Lewis excused himself from the Executive Session at 10:27 a.m. due to another engagement.

VI. Adjournment

The next Supervisory Committee meeting is scheduled for Thursday, February 27, 2025, at 9 a.m., held virtually through Microsoft Teams.

Adjourned at 10:32 a.m.
Recording Secretary Signature _____

Angela Sapir Digitally signed by Angela Sapir
Date: 2025.03.14 10:48:11 -06'00'
Angela Sapir

The SPR Supervisory Committee approved the January 23, 2025, meeting minutes during the February 2, 2025, Supervisory Committee Meeting. Committee Member Lewis moved to approve the minutes, Committee Member Becklenberg seconded the motion, four ayes, and zero nays. Minutes approved.