

MINUTES

Supervisory Committee Meeting

Thursday, February 23, 2023; meeting held virtually via Microsoft Teams – 9 a.m.

South Platte Renew (SPR)

2900 South Platte River Drive, Englewood, CO 80110

COMMITTEE MEMBERS PRESENT:

Jim Becklenberg	City of Littleton, City Manager
Shawn Lewis	City of Englewood, City Manager
Victor Rachael	City of Englewood, Public Works Director
Keith Reester	City of Littleton, Public Works & Utilities Director

COMMITTEE MEMBERS ABSENT:

None

STAFF PRESENT:

Kacie Allard	SPR Deputy Director – Business Solutions
Erin Bartlett	SPR Public Outreach & Marketing Specialist
Blair Corning	SPR Deputy Director – Environmental Programs
Elizabeth DeWaard	SPR Business Solutions Supervisor
Alyssa Hoffman	SPR Business Services Specialist
Zeena Williss Kohr	SPR Engineering Supervisor
Izaiah Kruenegel	SPR Deputy Director – Operations & Maintenance
Victoria McDermott	City of Englewood, Assistant City Attorney
Matt Montgomery	SPR Attorney, Hill & Robbins
Joe Morrisette	SPR EI&C Manager
Trudi Peepgrass	City of Englewood, Procurement Supervisor
David Robbins	SPR Attorney, Hill & Robbins
Jamie Safulko	SPR Deputy Director – Engineering
Brent Soderlin	City of Littleton, Deputy Public Works & Utilities Director
Pieter Van Ry	SPR Director

GUESTS:

Cynthia Lane	Platte Canyon Water & Sanitation District General Manager
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I. Call to Order

The February Supervisory Committee meeting was called to order by Pieter Van Ry, SPR Director. Director Van Ry welcomed everyone to the meeting.

II. Consideration of Minutes for Previous Supervisory Committee Meetings

ACTION TAKEN – The Supervisory Committee considered the recommendation to approve the January 26, 2023, Supervisory Committee meeting minutes.

Committee Member Rachael moved to approve the minutes, Committee Member Lewis seconded the motion, three ayes, and zero nays. Minutes approved. Committee Member Becklenberg excused.

III. Action Item(s)

Operations Complex and Admin Building Remodel – GMP 1

Zeena Williss Kohr, SPR Engineering Supervisor, presented the Committee with a recommendation to approve a Construction Manager/General Contractor (CMGC) Agreement with PCL Construction (PCL), in the amount of \$2,304,878, for Construction Phase Services related to the Operations Complex and Admin Building Remodel Project (Project). This CMGC Agreement is for Guaranteed Maximum Price (GMP) 1.

The Project will expand, remodel, and upgrade the existing Admin Building and Operations Complex at SPR. The Project team will sequence the CMGC Agreement into two (2) GMP packages equaling the total project cost in order to provide the best value; reduce risk for escalation costs and lead-time issues on materials and equipment procurement; and ensure the Project is appropriately phased and scheduled.

The scope of Construction Phase Services in GMP 1 includes procurement, demolition work, and subtrade partner design work. As the Project moves into Construction, GMP 1 services will take place concurrently with final design development.

SPR selected PCL as the Project CMGC, presented to the Supervisory Committee as an informational item in March 2022, through a competitive bidding process. PCL understands the goals of the Project and the needs of the facility and staff. PCL has been a trusted partner with SPR through Design and Preconstruction, and will continue to strengthen relationships with staff, provide innovative solutions, and work to provide quality in all areas during Construction.

ACTION TAKEN – The Supervisory Committee considered the recommendation to approve a Construction Manager/General Contractor Agreement with PCL Construction for Guaranteed Maximum Price 1, in the amount of \$2,304,878, for Construction Phase Services related to the Operations Complex and Admin Building Remodel Project.

Committee Member Lewis moved to approve the recommendation, Committee Member Reester seconded the motion, four ayes, and zero nays. Motion approved.

Digester and DAFT Buildings MCC Replacement Project – Electrical Design Services

Joe Morrisette, SPR EI&C Manager, presented the Committee with a recommendation to approve a Professional Services Agreement (PSA) with Carollo Engineers, Inc. (Carollo), in the amount of \$215,000, for Electrical Design Services related to the Digester and Dissolved Air Floatation Thickener (DAFT) Buildings Motor Control Centers (MCC) Replacement Project.

MMCs allow precise process control of motor loads that move water, sludge, and other solids through each process at SPR. Four (4) MCCs located at the Digester and DAFT Buildings have reached the end of their useful life. Replacement of these MCCs ensures continued treatment and successful operation of these process areas.

Due to the criticality and complexity of MCC equipment, SPR recommends selecting Carollo as an optimal source to provide Electrical Design Services. Carollo successfully worked with SPR to design and construct the Electrical Improvements Project. Additionally, Carollo was the design engineer for the SPR Electrical Design Engineering Guidelines, which outlines standards for consistency in electrical and control equipment design. Carollo understands the needs of SPR and has experience working on the facility's MCC equipment. Utilizing Carollo's proven past project experience with SPR reduces risk and creates schedule and cost efficiencies.

ACTION TAKEN – The Supervisory Committee considered the recommendation to approve the award of a Professional Services Agreement to Carollo Engineers, Inc., in the amount of \$215,000, for Electrical Design Services for the Digester and DAFT Buildings MCC Replacement Project.

Committee Member Reester moved to approve the recommendation, Committee Member Lewis seconded the motion, four ayes, and zero nays. Motion approved.

IV. Informational Items

SPR staff discussed these informational items with the Committee:

- Electrical Outage Update
 - Joe Morrisette presented an update on a November 2022 electrical outage, summarizing SPR staff's response to restore power and minimize its impact on the plant. The response to the outage demonstrates SPR's resiliency through careful planning, risk mitigation, and redundancy of critical equipment. Complete repair of the equipment is scheduled for March 2023.
- Director's Update
 - Kacie Allard, SPR Deputy Director – Business Solutions, discussed offering sponsorships to consultants, vendors, and partners for SPR's annual events to enhance the events, improve sponsor relationships, and allow SPR and its

sponsors to work toward a shared mission. The sponsorship package was reviewed by the Englewood City Attorney and sponsorships do not guarantee work with SPR.

- Blair Corning, SPR Deputy Director – Environmental Programs, provided an update on Senate Bill 23-150, a bill aiming to add labels to non-flushable wipes. SPR is working with bill sponsor Representative Froelich and Eagle River Water & Sanitation District in support of the bill. Deputy Director Corning also discussed a hearing regarding nutrient standards on Colorado lakes and reservoirs.
- Izaiah Kruenegel, SPR Deputy Director – Operations & Maintenance, reviewed division metrics and accomplishments from 2022.
- Jamie Safulko, SPR Deputy Director – Engineering, discussed UV system startup and commissioning, scheduled for February and March 2023. The process includes thorough testing, performance monitoring, and training. The system is on track for completion in May 2023.
- Director Van Ry and Deputy Director Corning attended the National Association of Clean Water Agencies Winter Conference in Sonoma, CA in February 2023. Director Van Ry presented on building rate-payer trust through transparency and proactive public outreach.
- SPR Influent Flow and Load Summary
 - The measured flow to SPR averaged 16.5 mgd in January 2023, which is an increase of 0.1 mgd from January 2022. The measured flow split was 45.8 / 54.2 percent between the Cities of Littleton and Englewood.
- Fiscal Management and Reporting
 - Deputy Director Allard presented the preliminary financial report for December 2022 and the preliminary financial report and aggregate purchases report for January 2023.

V. Adjournment

The next Supervisory Committee meeting is scheduled for Thursday, March 23, 2023, at 9 a.m. in person at South Platte Renew.

Adjourned at 9:59 a.m.
Recording Secretary Signature _____

**Elizabeth
DeWaard**

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DeWaard
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Elizabeth DeWaard

The SPR Supervisory Committee approved the February 23, 2023 meeting minutes during the March 23, 2023 Supervisory Committee Meeting. Committee Member Becklenberg moved to approve the minutes, Committee Member Rachael seconded the motion, three ayes, and zero nays. Minutes approved. Committee Member Reester excused.