

MINUTES

Supervisory Committee Meeting

Thursday, May 23, 2024; meeting held in-person – 9 a.m.

South Platte Renew (SPR)

2900 South Platte River Drive, Englewood, CO 80110

COMMITTEE MEMBERS PRESENT:

Jim Becklenberg City of Littleton, City Manager

COMMITTEE MEMBERS ABSENT BUT EXCUSED:

Mike Gent City of Littleton, Acting Public Works Director
Shawn Lewis City of Englewood, City Manager
Victor Rachael City of Englewood, Public Works Director

STAFF PRESENT:

Elizabeth DeWaard SPR Business Solutions Supervisor
Stephanie Fevig SPR Engineer IV
Alyssa Hoffman SPR Procurement Specialist
Zeena Williss Kohr SPR Engineering Supervisor
Izaiah Kruenegel SPR Deputy Director – Operations & Maintenance
Victoria McDermott City of Englewood, Deputy City Attorney
Matthew Montgomery SPR Attorney, Hill & Robbins
David Robbins SPR Attorney, Hill & Robbins
Jamie Safulko SPR Deputy Director – Engineering
Anna Schroeder SPR Engineering Supervisor
Pieter Van Ry SPR Director
Roxanne Ward SPR Records & Information Specialist

GUESTS:

None

I. Call to Order

The May Supervisory Committee meeting was called to order by Pieter Van Ry, SPR Director. Director Van Ry welcomed everyone to the meeting. Director Van Ry noted for the record that a quorum was not present and that no action items would be presented at this month's meeting.

II. Consideration of Minutes for Previous Supervisory Committee Meetings

There are no Minutes for approval for May 2024.

III. Action Items

There are no Action Items for discussion for May 2024.

IV. Informational Items

SPR staff discussed these informational items with the Committee:

- Colorado School of Mines Partnership Update
 - Anna Schroeder, SPR Engineering Supervisor, presented an update on the six (6) year partnership with the Colorado School of Mines (Mines) on pilot and research efforts. By leveraging the specialized expertise and advanced research pilots available at Mines, SPR can explore innovative approaches and methodologies to enhance the efficiency and effectiveness of wastewater treatment. Piloting at SPR is prioritized based on several factors, including feasibility, staff resources, process impacts, and impact on future regulatory challenges. Director Van Ry discussed a proposed 2025 increase of one (1) full time equivalent position to support SPR's Pilot and Research Center with reporting, funding, and finalizing the pilot management framework.
- Director's Update
 - Elizabeth DeWaard, SPR Business Solutions Supervisor, announced the 2024 Water Fest scheduled on June 20, 2024 from 3 to 7 p.m. at SPR. The Water Fest is a family-friendly event that invites the community to celebrate the importance of water and participants can look forward to free food and refreshments, interactive booths, engaging games and prizes, guided tours of the facility, and touch-a-truck.
 - Izaiah Kruenegel, Deputy Director – Operations & Maintenance, discussed the maintenance, cleaning, and rebuild sequencing of the solids contact tanks, which requires extensive planning and coordination in order to reduce the risk of harm to the biomass critical to SPR's treatment process.
 - Jamie Safulko, SPR Deputy Director – Engineering, and Anna Schroeder provided an update on the integration of the Master Plan and Strategic Plan, presented to the Committee during the April Supervisory Committee meeting. By integrating the Strategic Plan into Master Planning efforts, SPR can ensure long-term financial sustainability through strategic sequencing and budgeting, as well as alignment with SPR's organization-wide goals.
 - Director Van Ry informed the Committee that Cohort #3 of the High Performance Leadership Program graduated on May 9, 2024. Twenty-four staff members from SPR and City of Englewood Utilities participated in the nine-month program led by the University of Denver Daniels School of Business.

- Director Van Ry also provided an Environmental Programs update in Blair Corning's, SPR Deputy Director – Environmental Programs, absence. SPR will send the Committee a requested PFAS memo by the week of May 27, 2024. David Robbins, Hill & Robbins, also informed the Committee that he is working with Deputy Director Corning on a policy regarding any potential conflicts that may arise through his work on the Water Quality Control Commission, to which he was appointed in 2024.
- SPR Influent Flow and Load Summary
 - The measured flow to SPR averaged 18.9 mgd in April 2024, which is an increase of 2.1 mgd from April 2023. The measured ten (10)-month average flow split was 45.9 / 54.1 percent between the Cities of Littleton and Englewood.
- SPR Voluntary Incentive Program Summary
 - SPR has received 6.6 years of credits and is on track to receive the full extension of 10 years. As of April 2024, SPR has achieved 0 days toward its target treatment goals for Total Inorganic Nitrogen and 0 days for Total Phosphorus.
- SPR Pipeline Injection System Summary
 - As of April 2024, SPR received \$862,426 in year-to-date gross receivables on the Pipeline Injection System. The current projected payback is July 2025.
 - Director Van Ry informed the Committee that the City of Englewood Utilities and Finance departments are writing a summary letter regarding the discount rate for the Pipeline Injection System. SPR will provide this letter to the City of Littleton once SPR receives it.
- Fiscal Management and Reporting
 - Director Van Ry presented the financial report for March 2024 and the preliminary financial report and aggregate purchases report for April 2024.
 - Director Van Ry also informed the Committee that, as of May 2024, SPR would begin including new graphs for monthly financial reporting in the report that tracks planned, actual, and forecasted expenses and revenue.

V. Adjournment

The next Supervisory Committee meeting is scheduled for Thursday, June 27, 2024, at 9 a.m. at South Platte Renew.

Adjourned at 9:40 a.m.
Recording Secretary Signature _____

**Elizabeth
DeWaard**

Digitally signed by Elizabeth
DeWaard
Date: 2024.07.08 14:00:03 -06'00'

Elizabeth DeWaard

The SPR Supervisory Committee approved the May 23, 2024, meeting minutes during the June 27, 2024, Supervisory Committee Meeting. Committee Member Lewis moved to approve the minutes, Committee Member Gent seconded the motion, three ayes, and zero nays. Committee Member Becklenberg excused. Minutes approved.