

MINUTES

Supervisory Committee Meeting

Thursday, August 25, 2022; meeting held virtually through Microsoft Teams – 9 a.m.

South Platte Renew (SPR)

2900 South Platte River Drive, Englewood, CO 80110

COMMITTEE MEMBERS PRESENT:

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|-----------------|---|
| Jim Becklenberg | City of Littleton, City Manager |
| Maria D'Andrea | City of Englewood, Director of Public Works |
| Shawn Lewis | City of Englewood, City Manager |
| Brent Soderlin | City of Littleton, Deputy Public Works & Utilities Director |

COMMITTEE MEMBERS ABSENT:

None

STAFF PRESENT:

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|-------------------|--|
| Kacie Allard | SPR Deputy Director – Business Solutions |
| Erin Bartlett | SPR Public Outreach & Marketing Specialist |
| Blair Corning | SPR Deputy Director – Environmental Programs |
| Elizabeth DeWaard | SPR Government Communications Specialist |
| Tim Dodd | City of Englewood, Assistant City Manager |
| Alyssa Hoffman | SPR Business Services Specialist |
| Izaiah Kruenegel | SPR Deputy Director – Operations & Maintenance |
| Jackie Loh | City of Englewood, Director of Finance |
| Matt Montgomery | Hill & Robbins, SPR Attorney |
| Trudi Peepgrass | City of Englewood, Procurement Supervisor |
| David Robbins | Hill & Robbins, SPR Attorney |
| Jamie Safulko | SPR Deputy Director – Engineering |
| Pieter Van Ry | SPR Director |

GUESTS:

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| Cynthia Lane | Platte Canyon Water & Sanitation District General Manager |
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I. Call to Order

The August Supervisory Committee meeting was called to order by Pieter Van Ry, SPR Director. Director Van Ry welcomed everyone to the Microsoft Teams conference call.

II. Consideration of Minutes for Previous Supervisory Committee Meetings

ACTION TAKEN – *The Supervisory Committee considered the recommendation to approve the June 28, 2022, Supervisory Committee meeting minutes.*

Committee Member Lewis moved to approve the recommendation, Committee Member D’Andrea seconded the motion, two ayes, two abstentions, and zero nays. Committee Member Reester excused. Motion approved.

III. Action Item(s)

There are no Action Items for August 2022.

IV. Informational Items

SPR staff discussed these informational items with the Committee:

- Jamie Safulko, SPR Deputy Director – Engineering, presented on the 2022 Rocky Mountain Water Conference, an annual regional event for wastewater professionals offering educational sessions, expos on emerging technologies and industry advancements, and networking opportunities. Seven (7) SPR staff members are presenting at the conference on various professional and technical topics.
- Kacie Allard, SPR Deputy Director – Business Solutions, presented on stay interviews conducted with SPR staff, which will inform decision-making, employee retention efforts, and organizational changes. As of August 2022, 25% of staff have been interviewed, with a goal of interviewing all staff by the end of 2022. Initial interviews were conducted with a diverse range of staff, including supervisors, front-line staff, newer hires, and long-term employees.
- Director's Update
 - Deputy Director Allard updated the Committee on the successful return of SPR's Open House on August 10, 2022. SPR welcomed 157 people to learn about the water cycle, the facility, and the work SPR does and received very positive community feedback.
 - Blair Corning, SPR Deputy Director – Environmental Programs, informed the Committee that SPR filed for party status for Regulation 85 and Regulation 31. SPR is also tracking hearings on Regulation 38 for potential impacts on the facility.
 - Deputy Director Corning and Izaiah Kruenegel, SPR Deputy Director – Operations & Maintenance, reported on a plant upset that occurred on August 15, 2022, due to high ammonia loads. They informed the Committee of actions SPR took to treat the excess load and protect the long-term health

of the plant and its biology. SPR promptly informed the Colorado Department of Public Health and Environment of the upset, as required in SPR's permit. SPR is actively investigating the source of the discharge and taking steps to increase resiliency to protect the plant in the event of any future upsets. SPR will provide a written summary to both City Managers to share with Council.

- Deputy Director Safulko discussed the Packaged Construction Manager/General Contractor (CMGC), which combines four (4) smaller-scoped projects into a single larger project to increase interest from potential contractors. SPR is currently in the vendor selection process and conducting interviews. Upon vendor selection, SPR will bring the Packaged CMGC to the Supervisory Committee for recommendation and approval.
- Director Van Ry and Anna Schroeder, SPR Engineering Supervisor, are traveling to Copenhagen, Denmark in September 2022 to meet with VCS Denmark, SPR's sister utility, and to attend the World Water Congress. SPR received grant funding through the Water Environment Federation to cover a portion of the cost, and the trip will strengthen SPR's partnerships and provide exposure to international innovation and technology.

Director Van Ry also announced that Maria D'Andrea, City of Englewood Director of Public Works, accepted a new position and will be leaving her role on the Supervisory Committee. He thanked her for her four (4) years as a Committee Member and her work as a guiding leader of SPR.

- SPR Influent Flow and Load Summary
 - The measured flow to SPR averaged 16.8 mgd in July 2022, which is a decrease of 1.7 mgd from July 2021. The measured flow split was 46.1 / 53.9 percent between the Cities of Littleton and Englewood.
- Fiscal Management and Reporting
 - Deputy Director Allard presented the financial report and aggregate purchases report for July 2022.

V. Adjournment

The next Supervisory Committee meeting is scheduled for Thursday, September 22, 2022, at 9 a.m., held virtually through Microsoft Teams.

Adjourned at 9:58 a.m.
Recording Secretary Signature _____

Elizabeth DeWaard

Digitally signed by Elizabeth
DeWaard
Date: 2022.09.22 10:53:37 -06'00'

Elizabeth DeWaard

The SPR Supervisory Committee approved the August 25, 2022 meeting minutes during the September 22, 2022 Supervisory Committee Meeting. Committee Member Lewis moved to approve the minutes, Committee Member Reester seconded the motion, three ayes, one abstention, and zero nays. Minutes approved.