

MINUTES

Supervisory Committee Meeting

Thursday, October 27, 2022; meeting held in person – 9 a.m.

South Platte Renew (SPR)

2900 South Platte River Drive, Englewood, CO 80110

COMMITTEE MEMBERS PRESENT:

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|-----------------|--|
| Jim Becklenberg | City of Littleton, City Manager |
| Tim Dodd | City of Englewood, Interim Director of Public Works |
| Shawn Lewis | City of Englewood, City Manager |
| Keith Reester | City of Littleton, Public Works & Utilities Director |

COMMITTEE MEMBERS ABSENT:

None

STAFF PRESENT:

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|----------------------|---|
| Kacie Allard | SPR Deputy Director – Business Solutions |
| Erin Bartlett | SPR Public Outreach & Marketing Specialist |
| Blair Corning | SPR Deputy Director – Environmental Programs |
| Elizabeth DeWaard | SPR Government Communications Specialist |
| Alyssa Hoffman | SPR Business Services Specialist |
| Zeena Williss Kohr | SPR Engineering Supervisor |
| Izaiah Kruenegel | SPR Deputy Director – Operations & Maintenance |
| Chloe Lopez-Jauffret | SPR Engineer I |
| Trudi Peepgrass | City of Englewood, Procurement Supervisor |
| David Robbins | Hill & Robbins, SPR Attorney |
| Anna Schroeder | SPR Engineering Supervisor |
| Amanda Smokoff | SPR Engineer II |
| Brent Soderlin | City of Littleton, Deputy Public Works & Utilities Director |
| Pieter Van Ry | SPR Director |

GUESTS:

None

I. Call to Order

The October Supervisory Committee meeting was called to order by Pieter Van Ry, SPR Director. Director Van Ry welcomed everyone to the meeting.

II. Consideration of Minutes for Previous Supervisory Committee Meetings

ACTION TAKEN – *The Supervisory Committee considered the recommendation to approve the September 22, 2022, Supervisory Committee meeting minutes.*

Committee Member Reester moved to approve the minutes, Committee Member Becklenberg seconded the motion, four ayes, and zero nays. Minutes approved.

III. Action Item(s)

Packaged CMGC and On-Call Construction Services

Zeena Williss Kohr, SPR Engineering Supervisor, presented the Supervisory Committee with a recommendation to approve a Professional Services Agreement with PCL Construction, Inc. (PCL) for Packaged Construction Manager/General Contractor (CMGC) Services for multiple SPR projects in the not-to-exceed amount of \$250,000. Additionally, SPR recommends the approval of a Job-Order Contract with PCL, in the not-to-exceed amount of \$500,000, for On-Call Construction Services. The recommended approval is for a total authorization amount of \$750,000.

SPR's 2019 Master Plan outlines several significant capital construction projects needed to address aging infrastructure and meet upcoming regulations. At least five (5) of SPR's treatment process areas will be under construction in the coming years. Safety and phasing are critical to completing the scope of work and meeting all goals, objectives, and budgetary constraints on these projects. In addition to the Master Plan-identified projects, several smaller-scoped projects arise through general operations. On-Call Contractors provide an effective means to execute small-scoped or infrastructure-type projects needed in a timely manner.

In order to decrease the risk of safety incidents and increase coordination during construction on multiple projects, SPR recommends selecting a Contractor to provide Packaged CMGC Services with the option for the same Contractor to provide On-Call Construction Services. This ensures SPR receives the best value, increased safety, and enhanced coordination with scheduling.

SPR developed a Request for Qualifications and advertised it on the Rocky Mountain EPurchasing System to identify Contractors. SPR received a total of three (3) statements of qualifications, which were evaluated and ranked. Based on the evaluations and Contractor interview, SPR selected PCL as they meet all qualifications for the specified services, have an excellent resume of projects, bring valuable business and technical expertise, and have specific knowledge about SPR through past projects.

ACTION TAKEN – *The Supervisory Committee considered the recommendation to approve the award of a Professional Services Agreement to PCL Construction, Inc., in the not-to-exceed amount of \$250,000, for Packaged CMGC Services. In addition, the Supervisory Committee considered the recommendation to approve the award of a*

Job-Order Contract to PCL Construction, Inc. for On-Call Construction Services, in the not-to-exceed amount of \$500,000, for a total authorization amount of \$750,000.

Committee Member Lewis moved to approve the recommendation, Committee Member Dodd seconded the motion, four ayes, and zero nays. Motion approved.

IV. Informational Items

SPR staff discussed these informational items with the Committee:

- **Director's Update**
 - Kacie Allard, SPR Deputy Director – Business Solutions, provided an update on onboarding process improvements including the development of a comprehensive onboarding checklist, which SPR distributed to the Supervisory Committee.
 - Blair Corning, Deputy Director – Environmental Programs, discussed the Ammonia Upset and administrative action taken against the suspected industrial user. SPR has also filed a 30-day report with the Colorado Department of Public Health & Environment.
 - Izaiah Kruenegel, Deputy Director – Operations and Maintenance (O&M), also reported on the Ammonia Upset and improvements to enhance resiliency, detection, and emergency response. Deputy Director Kruenegel also presented an O&M process improvement to perform snail removal in-house, resulting in a projected \$300,000 in cost savings over five (5) years.
 - Director Van Ry informed the Committee that Jamie Safulko, Deputy Director – Engineering, is attending the Water Reuse Israel Conference in October. Director Van Ry also discussed an upcoming City of Englewood (COE) City Council Study Session on November 14, 2022, during which COE Utilities will present on ownership options regarding South Platte Renew. The City of Littleton (COL) City Council held a similar meeting in 2022.

The Supervisory Committee also discussed Connector Agreements. COL is working with its Connector Districts to standardize and modernize the Connector Agreements. COL is working collaboratively with SPR on this effort. COE is meeting with the Water and Sewer Board in November 2022 to discuss a similar effort.

- **SPR Influent Flow and Load Summary**
 - The measured flow to SPR averaged 16.6 mgd in September 2022, which is a decrease of 0.2 mgd from September 2021. The measured flow split was 45.8 / 54.2 percent between the Cities of Littleton and Englewood.

- Fiscal Management and Reporting
 - Deputy Director Allard presented the financial report for August 2022, and the preliminary financial report and aggregate purchases report for September 2022.

V. Adjournment

The next Supervisory Committee meeting is scheduled for Thursday, November 17, 2022, at 9 a.m. via Microsoft Teams.

Adjourned at 10:06 a.m.

Recording Secretary Signature

Elizabeth
DeWaard

Digitally signed by Elizabeth
DeWaard
Date: 2022.11.21 10:19:41 -07'00'

Elizabeth DeWaard

The SPR Supervisory Committee approved the October 27, 2022 meeting minutes during the November 17, 2022 Supervisory Committee Meeting. Committee Member Lewis moved to approve the minutes, Committee Member Becklenberg seconded the motion, four ayes and zero nays. Minutes approved.