

## **MINUTES**

### **Supervisory Committee Meeting**

**Thursday, April 25, 2024; meeting held via Teams – 9 a.m.**

**South Platte Renew (SPR)**

**2900 South Platte River Drive, Englewood, CO 80110**

### **COMMITTEE MEMBERS PRESENT:**

Jim Becklenberg	City of Littleton, City Manager
Mike Gent	City of Littleton, Acting Public Works Director
Shawn Lewis	City of Englewood, City Manager
Victor Rachael	City of Englewood, Public Works Director

### **COMMITTEE MEMBERS ABSENT BUT EXCUSED:**

None

### **STAFF PRESENT:**

Kacie Allard	SPR Deputy Director – Business Solutions
Erin Bartlett	SPR Public Outreach & Marketing Administrator
Blair Corning	SPR Deputy Director – Environmental Programs
Elizabeth DeWaard	SPR Business Solutions Supervisor
Kevin Engels	City of Englewood, Finance Manager
Alyssa Hoffman	SPR Procurement Specialist
Zeena Williss Kohr	SPR Engineering Supervisor
Izaiah Kruenegel	SPR Deputy Director – Operations & Maintenance
Victoria McDermott	City of Englewood, Deputy City Attorney
Matthew Montgomery	SPR Attorney, Hill & Robbins
Trudi Peepgrass	City of Englewood, Procurement Supervisor
Anna Schroeder	SPR Engineering Supervisor
Brent Soderlin	City of Littleton, Deputy Public Works & Utilities Director
Pieter Van Ry	SPR Director

### **GUESTS:**

Cynthia Lane	Platte Canyon Water & Sanitation District General Manager
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## **I. Call to Order**

The April Supervisory Committee meeting was called to order by Pieter Van Ry, SPR Director. Director Van Ry welcomed everyone to the meeting.

## II. Consideration of Minutes for Previous Supervisory Committee Meetings

***ACTION TAKEN – The Supervisory Committee considered the recommendation to approve the February 22, 2024 and March 28, 2024 Supervisory Committee meeting minutes.***

***Committee Member Lewis moved to approve the minutes, Committee Member Becklenberg seconded the motion, four ayes, and zero nays. Minutes approved.***

## III. Action Items

### Digester & DAFT Buildings MCC Replacement Project – GMP 1

Zeena Williss Kohr, SPR Engineering Supervisor, presented the Supervisory Committee with a recommendation to approve a Construction Manager/General Contractor (CMGC) Agreement with PCL Construction, Inc. (PCL), in the amount of \$2,899,489, for Construction Phase Services related to the Digester & Dissolved Air Floatation Thickeners (DAFT) Buildings Motor Control Center (MCC) Replacement Project (Project). This CMGC agreement is for Guaranteed Maximum Price (GMP) one (1) of two (2) anticipated GMPs for the Project.

MCCs are critical components of the electrical infrastructure at SPR. During the 2008 Phase 2 Improvements Project, SPR replaced several MCCs throughout the facility. However, 15 MCCs remained in working condition, deferring replacement. This Project will replace four (4) MCCs in the DAFT and Digester buildings that have now reached the end of their useful life. The project team is also evaluating the replacement of an MCC in the Dewatering Building. SPR will bring the additional project scope for Supervisory Committee approval as GMP 2.

In 2023, SPR selected Carollo Engineers, Inc. to provide Electrical Design Services for the Project, and SPR utilizes Burns & McDonnell as the Project's Owner's Advisor. In late 2023, the Project reached approximately 90% design, and SPR contracted PCL for Preconstruction Services to collaborate with SPR and the design team on constructability, schedule, risk assessment and mitigation, and GMP creation. The Project team has extensively reviewed the design and identified cost-saving opportunities through value engineering, data analysis, and construction sequencing and phasing to ensure that SPR is getting the highest quality and best value for the Project.

PCL has extensive CMGC project delivery experience and has proven to be a trusted contractor through the Design and Preconstruction Phases of this Project, as well as on other projects. In addition to the quality and consistency of their work, PCL understands the Project goals and objectives and has worked closely with SPR staff to understand plant operations in order to effectively and efficiently execute the scope of work.

***ACTION TAKEN – The Supervisory Committee considered the recommendation to approve a Construction Manager/General Contractor Agreement for Guaranteed***

***Maximum Price 1 with PCL Construction, Inc., in the amount of \$2,899,489, for Construction Phase Services for the Digester & DAFT Buildings MCC Replacement Project.***

***Committee Member Becklenberg moved to approve the recommendation, Committee Member Lewis seconded the motion, four ayes, and zero nays. Motion approved.***

**Digester & DAFT Buildings MCC Replacement Project – Engineering Services**

Zeena Williss Kohr presented the Supervisory Committee with a recommendation to approve Amendment No. 3 to the Professional Services Agreement (PSA) with Carollo Engineers, Inc. (Carollo), in the amount of \$137,000, for Engineering Services During Construction related to the Digester & DAFT Buildings MCC Replacement Project (Project).

SPR contracted Carollo in February 2023, with the approval of the Supervisory Committee, to assess and create a design for the replacement of four (4) MCCs within the Digester and DAFT buildings. Carollo completed the design in late 2023 and participated in a risk mitigation and value engineering effort in conjunction with PCL, the construction contractor, to ensure the highest quality and value and lowest risk to plant staff, downstream treatment processes, and any connected electrical systems.

Engineering Services During Construction are critical to executing a successful project that meets all standards and specifications. These services consist of submittal review, method of procedure planning, risk mitigation efforts, and special testing and inspections, which are crucial to the safety and reliability of the equipment installed. Carollo created the Project design and has played a large role in the planning and preparation effort for the transfer of power and process equipment. As the Project moves into Construction, Carollo will work with the project team to ensure replacement meets project requirements and standards.

***ACTION TAKEN – The Supervisory Committee considered the recommendation to approve Amendment No. 3 to the Professional Services Agreement with Carollo Engineers, Inc., in the amount of \$137,000, for Engineering Services During Construction for the Digester & DAFT Buildings MCC Replacement Project.***

***Committee Member Rachael moved to approve the recommendation, Committee Member Gent seconded the motion, four ayes, and zero nays. Motion approved.***

#### **IV. Informational Items**

SPR staff discussed these informational items with the Committee:

- SPR Draft Strategic Plan
  - Kacie Allard, SPR Deputy Director – Business Solutions, presented the SPR Draft Strategic Plan. The SPR Strategic Plan was developed to guide the organization in achieving sustainable, safe, and efficient water renewal

processes. Although SPR has established key strategic focus areas since 2019, the development of a documented plan allows SPR to enhance communication, streamline resource allocation, mitigate risks, and adapt to dynamic business environments more effectively. By articulating its vision, mission, and priorities, SPR ensures alignment across all levels of the organization, facilitating purposeful efforts toward shared goals. SPR will define key performance indicators to support goals and strategic initiatives outlined in the plan. At the direction of the Supervisory Committee, SPR will provide regular updates to the Committee on progress toward reaching the Strategic Plan's outlined goals and key performance indicators.

- **2024 Draft Master Plan Update**
  - Anna Schroeder, SPR Engineering Supervisor, presented an update on the 2024 Draft Master Plan. Over the last 13 months, SPR developed the 2024 Draft Master Plan with consultant support from Tetra Tech, Inc. (Tetra Tech) to provide guidance and planning for future capital improvement projects needed to comply with regulatory requirements, maintain facility reliability, and identify opportunities for innovation. During the implementation of the 2024 Draft Master Plan, SPR will actively monitor and ensure that the plan remains responsive to evolving regulatory requirements and industry dynamics.
- **Director's Update**
  - Deputy Director Allard provided an update on the 2024 River Clean-Up scheduled for April 27th from 9 a.m. to noon in Englewood and Littleton. Due to inclement weather, the event will likely be postponed to May 4, 2024.
  - Blair Corning, SPR Deputy Director – Environmental Programs, reported that he and Dan DeLaughter, SPR Data & Regulatory Programs Manager, attended the National Association of Clean Water Agencies' Water Policy Fly-in held in Washington, DC. At the event, SPR met with Colorado delegates, the Environmental Protection Agency, and other legislative stakeholders to discuss the leading challenges of the water sector.
  - Izaiah Kruenegel, Deputy Director – Operations & Maintenance, discussed the in-depth safety and training program developed since purchasing the mill and lathe in Process Maintenance. The mill and lathe purchase provides an innovative way to use in-house experience to reduce costs, and the team is working to train staff to use the machinery safely and efficiently.
  - Zeena Williss Kohr informed the Committee that she and Jamie Safulko, Deputy Director – Engineering, attended the Design Build Institute of America Water/Wastewater Conference in Cincinnati, OH. At the conference, Deputy



Director Safulko served on a panel entitled “Being an Owner of Choice in Today’s Competitive Market.”

- Director Van Ry announced that Deputy Director Corning was appointed to the Water Quality Control Commission, the governing body for the Water Quality Control Division. Deputy Director Corning will bring his expertise in wastewater and utility operation to the Commission.
- SPR Influent Flow and Load Summary
  - The measured flow to SPR averaged 18.8 mgd in March 2024, which is an increase of 2.4 mgd from March 2023. The measured ten (10)-month average flow split was 46.0 / 54.0 percent between the Cities of Littleton and Englewood.
- SPR Voluntary Incentive Program Summary
  - SPR has received 6.6 years of credits and is on track to receive the full extension of 10 years. As of March 2024, SPR has achieved 0 days toward its target treatment goals for Total Inorganic Nitrogen and 0 days for Total Phosphorus.
- SPR Pipeline Injection System Summary
  - As of March 2024, SPR received \$669,454 in year-to-date gross receivables on the Pipeline Injection System. The current projected payback is June 2025.
- Fiscal Management and Reporting
  - Deputy Director Allard presented the preliminary financial report for February 2024 and the preliminary financial report and aggregate purchases report for March 2024.
  - Deputy Director Allard also updated the Committee on the anticipated additional budget appropriation needed in 2024 for underspending on the 2023 capital budget due to procurement lead times on capital projects, primarily on the Operations Complex and Admin Building Remodel (OCAR) Project. SPR is monitoring its budget closely and will keep the Committee informed and updated on forecasted spending and the anticipated supplemental budget.

**V. Adjournment**

The next Supervisory Committee meeting is scheduled for Thursday, May 23, 2024, at 9 a.m. at South Platte Renew. An optional tour of the OCAR remodel will follow.

Adjourned at 10:06 a.m.  
Recording Secretary Signature \_\_\_\_\_

**Elizabeth  
DeWaard**

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DeWaard  
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Elizabeth DeWaard

***The SPR Supervisory Committee approved the April 25, 2024 meeting minutes during the June 27, 2024 Supervisory Committee Meeting. Committee Member Lewis moved to approve the minutes, Committee Member Gent seconded the motion, three ayes, and zero nays. Committee Member Becklenberg excused. Minutes approved.***