

MINUTES

Supervisory Committee Meeting

Thursday, June 27, 2024; meeting held via Teams – 9 a.m.

South Platte Renew (SPR)

2900 South Platte River Drive, Englewood, CO 80110

COMMITTEE MEMBERS PRESENT:

Mike Gent	City of Littleton, Acting Public Works Director
Shawn Lewis	City of Englewood, City Manager
Victor Rachael	City of Englewood, Public Works Director

COMMITTEE MEMBERS ABSENT BUT EXCUSED:

Jim Becklenberg	City of Littleton, City Manager
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STAFF PRESENT:

Kacie Allard	SPR Deputy Director – Business Solutions
Blair Corning	SPR Deputy Director – Environmental Programs
Dan DeLaughter	SPR Data and Regulatory Programs Manager
Elizabeth DeWaard	SPR Business Solutions Supervisor
Kevin Engels	City of Englewood, Finance Manager
Stephanie Fevig	SPR Engineer IV
Shannon Harney	SPR Asset Engineer II
Alyssa Hoffman	SPR Procurement Specialist
Chloe Lopez-Jauffret	SPR Engineer I
Zeena Williss Kohr	SPR Engineering Supervisor
Brianna Miller	SPR Engineer II
Matthew Montgomery	SPR Attorney, Hill & Robbins
Trudi Peepgrass	Procurement Supervisor, City of Englewood
Jamie Safulko	SPR Deputy Director – Engineering
Angela Sapir	SPR Administrative Specialist
Brent Soderlin	City of Littleton, Deputy Public Works & Utilities Director
Pieter Van Ry	SPR Director

GUESTS:

Cynthia Lane	Platte Canyon Water & Sanitation District General Manager
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I. Call to Order

The June Supervisory Committee meeting was called to order by Kacie Allard, SPR Deputy Director – Business Solutions. Deputy Director Allard welcomed everyone to the meeting. Deputy Director Allard noted Director Van Ry was absent but may join the meeting later if possible.

II. Consideration of Minutes for Previous Supervisory Committee Meetings

ACTION TAKEN – The Supervisory Committee considered the recommendation to approve the April 25, 2024 and May 23, 2024, Supervisory Committee meeting minutes.

Committee Member Lewis moved to approve the minutes, Committee Member Gent seconded the motion, three ayes, and zero nays. Committee Member Becklenberg excused. Minutes approved.

III. Action Items

SPR Proposed 2024 Supplemental Budget Appropriation

Kacie Allard, SPR Deputy Director – Business Solutions, presented the Supervisory Committee with the recommendation to forward a 2024 supplemental budget appropriation, in the amount of \$1,800,000, to the City of Englewood (COE) and City of Littleton (COL) Councils for their consideration and approval.

In 2023, SPR was unable to fully expend its 2023 Capital projects budget due to contractor schedule delays and procurement lead time on the Operations Complex and Admin Building Remodel Project. Completion of the project will require utilization of the remaining 2023 funds. Although both Cities approved the funds in 2023 budget process, the Cities' one (1)-year budget calendar requires a supplemental appropriation for utilization of these funds in 2024. This supplemental appropriation will ensure the timely and successful completion of the project in 2024.

The supplemental budget appropriation of \$1,800,000 will be split 50/50 between the COE and COL Sewer Enterprise Funds as outlined in the Joint Use Agreement, resulting in a \$900,000 supplemental request from each City. Upon approval by the Supervisory Committee, a request would be brought to the Englewood City Council on July 15, 2024, and Littleton City Council on July 16, 2024, for their consideration and approval of the supplemental budget appropriation.

ACTION TAKEN – The Supervisory Committee considered the recommendation to forward a SPR Proposed 2024 supplemental budget appropriation, in the amount of \$1,800,000, to the City of Englewood and City of Littleton Councils for their consideration and approval.

Committee Member Gent moved to approve the recommendation, Committee Member Rachael seconded the motion, three ayes, and zero nays. Committee Member Becklenberg excused. Motion approved.

IV. Informational Items

SPR staff discussed these informational items with the Committee:

- **Biological Phosphorus Removal Pilot Update**
 - Chloe Lopez-Jauffret, SPR Engineer I, presented an update on the Biological Phosphorus Removal Pilot, a selected pilot in the Pitch-to Pilot program funded by the Bureau of Reclamation. The initial phase of the pilot was determined to be successful. Despite the short pilot time, SPR saw results in pilot effectiveness and potential reduction in chemical reliance, and was able to refine some of the operating parameters. SPR utilized acetic acid as a carbon source during phase one of the pilot, however, to expand the pilot in the next phase, SPR will explore internal carbon sources to reduce chemical costs and utilization. SPR will also assess how the pilot could be implemented full-scale, considering a combined approach to chemical and biological phosphorus removal and future regulatory drivers.
- **Reaeration Basin Denitrification Pilot Update**
 - Shannon Harney, SPR Asset Engineer II, presented an update on the Reaeration Basin Denitrification Pilot. The pilot ran from October 2023 through February 2024. An objective of this pilot was to reduce dependency on methanol, which is used in the denitrification process. SPR partnered with Laws Whiskey House, a large local whiskey distillery, to take a waste product in their process and beneficially reuse it in SPR's process as an alternative carbon source. Through this pilot, SPR was able to save on cost and carbon intensity, as well as build partnerships by taking something that is difficult for distillers to dispose of and beneficially using it in the wastewater process. Currently, SPR is working on building partnerships with other Denver Metro Area distilleries in order to expand the pilot in the next phase.
- **Director's Update**
 - Deputy Director Allard reported on the 2024 Water Fest held on June 20, 2024 from 3 to 7 p.m. at SPR. The Water Fest welcomed 213 attendees and 12 community partners, with both Cities hosting event booths. This event provides an opportunity to amplify the message of environmental stewardship and water conservancy.
 - Deputy Director Allard also presented the Joint Council Study Session meeting agenda for Committee review.

- Blair Corning, SPR Deputy Director – Environmental Programs, provided an update to the Committee on the Influent Hydraulics Flow Measurement. SPR implemented flow adjustments on May 31, 2024 to increase accuracy and precision, which will be reflected in the June 2024 flow and loadings.
- Jamie Safulko, SPR Deputy Director – Engineering, discussed the Operations Complex and Admin Building Remodel Project Owner-Controlled Contingency. SPR is closely tracking the Supervisory Committee approved Owner's Contingency on the project, and anticipates SPR will bring an amendment to the contingency to the Committee for approval after completion of the project. The project team has worked diligently to manage, value engineer, and find solutions for change orders throughout the project, however, several change orders have arisen due to permit and code requirements and other unforeseen changes required for completion of the project. The Committee did not express concerns with this approach and acknowledged SPR for its work to manage the project budget and schedule effectively.
- SPR Influent Flow and Load Summary
 - The measured flow to SPR averaged 19.1 mgd in May 2024, which is a decrease of 1.8 mgd from May 2023. The measured ten (10)-month average flow split was 46.0 / 54.0 percent between the Cities of Littleton and Englewood.
 - The Cities can anticipate seeing an adjustment to the flow measurements starting June 1, 2024. SPR will include a disclaimer in the July Supervisory Committee report reflecting this.
- SPR Voluntary Incentive Program Summary
 - SPR has received 6.6 years of credits and is on track to receive the full extension of 10 years. As of May 2024, SPR has achieved 16 days toward its target treatment goals for Total Inorganic Nitrogen and eight (8) days for Total Phosphorus.
- SPR Pipeline Injection System Summary
 - As of May 2024, SPR received \$1,099,699 in year-to-date gross receivables on the Pipeline Injection System. The current projected payback is May 2025.
- Fiscal Management and Reporting
 - Deputy Director Allard presented the financial report for April 2024 and the financial report and aggregate purchases report for May 2024.

V. Adjournment

The next Supervisory Committee meeting is scheduled for Thursday, August 8, 2024, at 9 a.m. via Microsoft Teams.

Adjourned at 9:43 a.m.
Recording Secretary Signature _____

Elizabeth
DeWaard

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DeWaard
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Elizabeth DeWaard

The SPR Supervisory Committee approved the June 27, 2024, meeting minutes during the August 8, 2024, Supervisory Committee Meeting. Committee Member Rachael moved to approve the minutes, Committee Member Becklenberg seconded the motion, four ayes, and zero nays. Minutes approved.