

MINUTES

Supervisory Committee Meeting

Thursday, November 20, 2025; meeting held via Teams – 9 a.m.

South Platte Renew (SPR)

2900 South Platte River Drive, Englewood, CO 80110

COMMITTEE MEMBERS PRESENT:

Jim Becklenberg	City of Littleton, City Manager
Shawn Lewis	City of Englewood, City Manager
Brent Soderlin	City of Littleton, Public Works & Utilities Director

COMMITTEE MEMBERS ABSENT BUT EXCUSED:

Victor Rachael	City of Englewood, Public Works Director
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STAFF PRESENT:

Kacie Allard	SPR Deputy Director – Business Solutions
Blair Corning	SPR Deputy Director – Environmental Programs
Elizabeth DeWaard	SPR Business Solutions Supervisor
Jamie Eichenberger	SPR Deputy Director – Engineering
Ryan Germeroth	City of Englewood, Public Works & Utilities Deputy Director
Izaiah Kruenegel	SPR Deputy Director – O&M
Laurie Matta	City of Littleton, Director of Finance
Victoria McDermott	City of Englewood, Deputy City Attorney
Tamara Niles	City of Englewood, City Attorney
Trudi Peepgrass	City of Englewood, Procurement & Contracts Manager
David Robbins	SPR Attorney, Hill & Robbins
Angela Sapir	SPR Administrative Specialist
Makenna Shaw	SPR Business Solutions Supervisor
Pieter Van Ry	SPR Director
Roxanne Ward	SPR Records and Information Specialist
Zeena Williss	SPR Engineering Manager

GUESTS:

Cynthia Lane	Platte Canyon Water & Sanitation District General Manager
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I. Call to Order

The November Supervisory Committee meeting was called to order by Pieter Van Ry, SPR Director. Director Van Ry welcomed everyone to the meeting.

II. Consideration of Minutes for Previous Supervisory Committee Meetings

ACTION TAKEN – The Supervisory Committee considered the recommendation to approve the October 23, 2025, Supervisory Committee meeting minutes.

Committee Member Lewis moved to approve the minutes, Committee Member Becklenberg seconded the motion, three ayes, and zero nays. Committee Member Rachael excused. Minutes approved.

III. Action Items

Chemical Purchase Orders

Izaiah Kruenegel, SPR Deputy Director – O&M, presented the Supervisory Committee a recommendation to approve the following open Purchase Orders (POs) for process treatment chemicals required as part of the disinfection and solids handling processes:

Chemical	Vendor	2026 Open PO Amount
Aluminum Sulfate	Chemtrade Chemicals US LLC	\$375,000
Ferric Sulfate	Chemtrade Chemicals US LLC	\$300,000
Polymer	KubWater Resources, Inc.	\$820,000
Methanol	Brenntag Pacific, Inc.	\$520,000
Total		\$2,015,000

SPR issues an open PO to the chemical vendor at the beginning of each fiscal year and applies individual purchases against the PO. The procurement of ferric sulfate, aluminum sulfate, and methanol is covered under the Colorado Municipal Assembly of Procurement Officials cooperative bidding process. Polymer is an optimal source purchase from KubWater Resources, Inc. SPR established the requested open PO amounts during the budgeting process, and cost estimates for 2026 are based on 2025 pricing trends and 2025 actual use.

ACTION TAKEN – The Supervisory Committee considered the recommendation to approve the open Purchase Orders for 2026 chemical purchases as presented.

Committee Member Becklenberg moved to approve the minutes, Committee Member Lewis seconded the motion, three ayes, and zero nays. Committee Member Rachael excused. Minutes approved.

IV. Informational Items

SPR staff discussed these informational items with the Committee:

- **Director's Update**
 - Kacie Allard, SPR Deputy Director – Business Solutions, reported on two (2) recent educational tours, welcoming groups from both elementary and high school programs. These tours continue to support SPR's commitment to environmental education, community engagement, and fostering awareness of essential municipal services among future generations.
 - Blair Corning, SPR Deputy Director – Environmental Programs, informed the Committee of a recent septic hauler permit revocation. In following SPR's established Enforcement Response Plan, SPR will revoke the permit of Fuzion Field Services due to non-compliance. SPR has been working in direct coordination with legal counsel to ensure all guidelines are being adhered to throughout the process.
 - Jamie Eichenberger, SPR Deputy Director – Engineering, discussed a recent plant-wide one (1) day Safety Stand Down performed with contractors due to multiple safety concerns. All contractors were required to review work plans and job hazard analyses before returning to site, and corrective measures have since been implemented, including increased contractor corporate safety oversight, added supervisory staff, and enhanced inspection support from Kleinfelder and SPR personnel. SPR staff intervention in identifying potential fall protection and lockout/tagout risk reflects a strong internal safety culture and that continued focus on contractor safety performance remains a priority.
 - Deputy Director Kruenegel shared that SPR will participate in a new pilot led by O&M staff under the Pilot and Research Center (PARC) framework, testing a training software developed in partnership with the Water Environment Federation. The platform, Watura, will support operators, mechanics, and lab technicians in earning continuing education credits needed for certification upkeep. Approximately 10 SPR employees will take part beginning in January 2026, providing feedback to refine the platform while benefiting from access to new professional development resources.
 - Director Van Ry provided an overview of his recent participation in National Association of Clean Water Agencies' (NACWA) Leadership Board retreat in Nashville, TN, where key national issues were discussed, including potential federal cuts to the Environmental Protection Agency

funding programs, new compliance requirements tied to existing federal loans, NACWA's long-term public communications strategy to elevate the value of water and wastewater services, and PFAS legal action that may impact utilities.

- **SPR Influent Flow and Load Summary**
 - The measured flow to SPR averaged 18.5 mgd in October 2025, which is a decrease of 0.8 mgd from October 2024. The measured ten (10)-month average flow split was 44.2 / 55.8 percent between the Cities of Littleton and Englewood.
- **SPR Voluntary Incentive Program Summary**
 - SPR has received 8.5 years of credits and is on track to receive the full extension of 10 years. As of June 2024, SPR has achieved 0 days toward its target treatment goals for Total Inorganic Nitrogen and 94 days for Total Phosphorus.
- **SPR Pipeline Injection System Summary**
 - As of September 2025, SPR received \$988,221 in year-to-date new revenue on the Pipeline Injection System.
- **Fiscal Management and Reporting**
 - Deputy Director Allard presented the financial report and aggregate purchases report for September and October 2025.

V. Adjournment

The next Supervisory Committee meeting is scheduled for Thursday, December 18, 2025, at 9 a.m., held via Microsoft Teams.

Adjourned at 9:37 a.m.

Recording Secretary Signature _____

Angela Sapir

The SPR Supervisory Committee approved the November 20, 2025, meeting minutes during the December 18, 2025, Supervisory Committee Meeting. Committee Member Becklenberg moved to approve the minutes, Committee Member Soderlin seconded the motion, four ayes, and zero nays. Minutes approved.